



CALL FOR ERASMUS+ STAFF MOBILITY FOR THE 2023/2024 ACADEMIC YEAR

As part of the Erasmus+ programme, the University of Nova Gorica is announcing a call for co-financing staff mobility for the purpose of teaching and training for the 2023/2024 academic year

Erasmus+ is an EU programme that supports activities in the fields of education, training, youth and sports.

The purpose of the Erasmus program is to raise the quality of education and training, thereby strengthening social cohesion and the competitiveness of the EU economy. Erasmus+ aims to enable the participation of as many individuals as possible, especially those from environments with fewer opportunities, and highlights and as key the contents and activities of inclusion, participation in democratic life, shared values and civic engagement, environmental preservation and the fight against climate change (green Erasmus+) and transition to a digital society.

The call refers to key actions KA131 and KA171 mobility of staff of higher education institutions for the purpose of training and teaching between programme countries and programme and partner countries.

The programme countries are the member states of the European Union (EU), North Macedonia, Iceland, Liechtenstein, Norway, Turkey and Serbia, while the partner countries are the rest of the world.

The programme enables the following activities:

I. TYPES OF MOBILITY

a) Mobility for the purpose of TEACHING

This activity enables:

- pedagogical staff of the University of Nova Gorica to conduct a certain period of teaching at a partner institution in a programme or partner country;
- employees in companies in programme countries to conduct a certain period of teaching at the University of Nova Gorica.

b) Mobility for the purpose of TRAINING

This activity enables the staff of the University of Nova Gorica to conduct a certain period of training at a partner institution or other relevant organisation in a programme or partner country.

This activity supports the professional development of the staff at higher education institutions, as well as the development of the institutions involved. It can take the form of educational events abroad (other than conferences) and on-the-job educational visits, observation periods and training periods.



c) Participation in Blended Intensive Programmes (BIP)

This activity enables the staff of the University of Nova Gorica to participate in the blended intensive programme (BIP) of the host institution from the programme country, which serves as the coordinator of the BIP, with the purpose of training or teaching. Mobility must include a short-term physical presence at the programme's coordinating institution in combination with a mandatory virtual component that allows for online exchange and teamwork for collaborative learning.

BIPs are short, intensive programs that use innovative ways of learning and teaching. BIPs consist of the BIP organising institution, which is also the applicant and host, and at least 2 affiliated partner institutions. The organising institution registers BIPs as part of its application for the KA131 call. The call-in question is intended for individual mobility, which can also be carried out within selected and approved BIPs.

A BIP may be intended for students, in which case you can conduct mobility within the framework of teaching at the organising institution, or it may be intended for staff, in which case you can attend a BIP as staff with the purpose of teaching or training. **It is mandatory to be physically present at the host institution for a minimum of 5 days and a maximum of 30 days. There is no time limit for the virtual part of the programme.**

II. DURATION OF THE MOBILITY

Staff mobility must last from 2 to 60 days in the case of mobility to a programme country and from 5 to 60 days in the case of mobility to a partner country, which does not include travel time. In the case of the minimum duration (2 or 5 days), mobility between the programme countries or between the programme country and the partner country must be implemented for 2 or 5 consecutive days. In the case of inviting staff from various companies, the minimum mobility duration is 1 day. **Teaching must include at least 8 hours of teaching per week (or any shorter period of stay).** If the mobility lasts longer than one week, the minimum number of teaching hours for an incomplete week must be proportional to the duration spent there in that week. The following exceptions apply:

- there is no limit to the minimum number of teaching hours for staff invited from companies;
- if the teaching activity is combined with a training activity during a particular period abroad, the minimum number of teaching hours per week (or any shorter period of stay) is reduced to 4.

Partner institutions are institutions with which the University of Nova Gorica has signed an interinstitutional agreement.

The list of partner institutions is available at the following link: <https://www.ung.si/sl/mednarodna-projektna-pisarna/mobilnost/erasmus/>

III. ERASMUS+ FINANCIAL SUPPORT

The financial support the mobility candidate is entitled to is the sum of the financial support for the stay and the travel expenses. Under this call, mobilities will be funded from several different Erasmus+ projects: KA131 2021, KA131 2022 (mobility between programme countries and mobility between programme and partner countries) and KA171 2022 (mobility between programme and partner countries). Financial support varies between projects. Precise information on the amount of financial support will be communicated to the candidates once they are included in the list of selected candidates.



Green travel bonus: the bonus will be granted to participants travelling by train, bus or other group transport. Upon return, the mobility participant must provide appropriate evidence of the mode of travel. Participants are eligible for funding for a maximum of 4 additional travel days.

IV. GRANTS FOR PERSONS WITH SPECIAL NEEDS

A person with special needs is a potential candidate for whom circumstances related to their physical, mental or health condition are such that their participation in a mobility project would not be possible without additional financial support. Higher education institutions that select staff with special needs may apply to the National Agency for additional grants to cover any additional costs of their participation in mobility activities. Therefore, for persons with special needs, support can be provided in an amount higher than the maximum individual grant amount.

V. BASIC CONDITIONS FOR CALL APPLICATION

For this call, candidates can submit mobility proposals, which would be implemented in the 2023/2024 academic year. Candidates who wish to participate in mobility for the purpose of teaching and/or training must be employed by the University of Nova Gorica or work with the University of Nova Gorica on the basis of business or copyright agreements.

Candidates who are employed by foreign companies and who want to teach at the University of Nova Gorica must be:

- nationals of a programme country or
- nationals of another country, who are employed or living in a programme country.

Candidates may not conduct the mobility in their institution's home country or their country of permanent residence.

VI. APPLICATION PROCEDURE

Candidates who wish to apply for the call must submit the following documents to this call:

- the application form,
- Staff mobility agreement

The deadline for submitting applications is **February 28, 2023**.

The application must be sent electronically to: international.office@ung.si

Late applications will be considered at a later stage, and candidates will be placed on a reserve list according to the selection criteria.



VII. SELECTION PROCEDURE

Opening and checking the basic fulfilment requirements of the call applications, as well as the formal examination of the applications will be performed by the Erasmus+ institutional coordinator of the University of Nova Gorica.

Applications from candidates who do not meet the basic conditions for applying to the call will be rejected.

The institutional coordinator of the Erasmus+ programme will prepare a list of candidates for mobility with the purpose of teaching and a list of candidates for mobility with the purpose of training, whereby candidates who did not realize approved mobility in the previous academic year 2022/2023 will not be included in the list.

They will be included in the list subsequently and under condition that the University of Nova Gorica will be granted more grants by the European Commission or the National Agency (CMEPIUS) that there will be candidates on the list from the previous paragraph.

If the University of Nova Gorica is allotted fewer grants by the European Commission or the National Agency (Centre of the Republic of Slovenia for Mobility and European Educational and Training Programmes) than there are candidates on the list, priority will be given to first-time mobility applicants and candidates with fewer opportunities.

However, if the number of grants exceeds the approved number of candidates, the even distribution of mobility by organizational units will be taken into account. Preference will be given to candidates who are employed full-time at UNG.

Candidates will be notified of their inclusion on the list of candidates of the University of Nova Gorica by the Erasmus+ institutional coordinator via the e-mail address provided in their application.

International and project office

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